

**Work Progress on Individual Audits
2012/2013**

Project	Progress as at 12 December 2012	Days Allocated 2012/13	Days Taken 2012/13
2011/2012 Audits Carried Forward			
Shared Audits			
Payroll	Final Report 16/08/12	-	12.97
Recruitment	Final Report 31/07/12	-	4.20
NNDR	Final Report 25/09/12	-	11.30
Council Tax	Final Report 25/09/12	-	10.87
Benefits	Final Report 20/09/12	-	1.87
Creditors	Final Report 20/07/12	-	5.40
Debtors	Final Report 20/08/12	-	16.10
FMS Reconciliations	Draft report stage	-	4.43
IT - Disaster Recovery and Back-up (Deloitte)	Final Report 12/12/12	-	N/A
IT - Asset Management (Deloitte)	Final Report 01/08/12	-	N/A
IT – Virus Protection (Deloitte)	Final Report 01/08/12	-	N/A
Watford BC 2011/12 Carried Forward:			
Income Collection	Final Report 01/10/12	-	25.33
Treasury Management	Final Report 17/09/12	-	11.10
Budget Monitoring	Final Report 18/09/12	-	1.07
Financial Procedure Rules	Final Report 21/09/12	-	0.25
2012/13 Audit Plan			
Shared Systems Audits:			
Payroll	Work in Progress	14	0.53
NNDR	Work In progress	12	6.40
Council Tax	Work In progress	12	6.40

Project	Progress as at 12 December 2012	Days Allocated 2012/13	Days Taken 2012/13
Benefits Administration	Allocated to Deloitte	15	
Creditors (Accounts Payable)	Work In Progress	11	1.77
Debtors (Accounts Receivable)	Work in Progress	11	1.80
FMS - Reconciliations	Allocated to Deloitte	14	
FMS – Journals and Internal Transfers	Allocated to Deloitte	5	
Income Collection	Work In progress	16	2.83
Recruitment – follow up		5	
eFinancials Upgrade	Work in Progress	7	0.67
Council Tax Support preparations	Allocated	5	
Final Accounts 2011/12 preparations	Final Report 25/06/12	5	3.37
Implementation of new ICT arrangements – consultancy/advisory audit	Work In Progress	7	0.90
Online expense claims	Allocated	5	
West Herts Crematorium	Final Report 10/08/12	4	7.07
IT – Network Infrastructure (Deloitte)		10	
IT – Virtualisation (Deloitte)	Final Report 12/12/12	12	N/A
IT – Governance (Deloitte)		7	
Watford Audits 2012/13:			
Treasury Management	Allocated	4.5	
Budget Monitoring	Allocated	7	
Asset Management and Capital Accounting		6	
Benefits Subsidy Claim	Work in Progress	5	0.50
Cyber-crime awareness and prevention	Work in Progress	10	2.43
Bribery Act 2010 and Money Laundering		5	
Project and Change Management		6	
Risk Management	Draft Report Stage	5	5.93
Fraud Prevention & Detection Arrangements		8	
Channel Shift Programme		5	
Charter Place Market and Commercial Rent Income	Work In progress	5	6.70
Emergency Planning Processes (Olympics Readiness)	Final Report 20/07/12	5	4.93
Partnerships	Draft Report Stage	5	5.97

Project	Progress as at 12 December 2012	Days Allocated 2012/13	Days Taken 2012/13
Carbon Management	Draft Report Stage	4	6.10
Procurement	Work in Progress	7	7.03
Data Transparency	Draft Report Stage	5	5.83
Data Protection	Draft Report Stage	5	5.00
Corporate Governance		5	
Commissioning framework for Community Services – advisory support		5	
Museum – Care of the collection		5	
Housing redesign – advisory support		5	
Colosseum – Post Implementation Review		5	